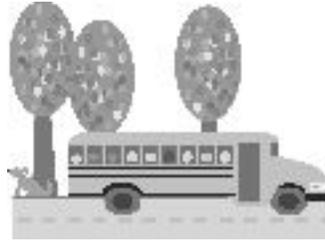




HELPFUL INFORMATION

Drop Off, Pick Up, Buses, Circle of Care, Orientation, and Communications



Where and when do I drop my child off each day?

Students should arrive by 8:05 a.m.

- 6:45– 7:55 a.m. Students using Circle of Care may be checked in right inside the door of the Multi-Purpose Room (enter through the glass doors on the playground/7th Street).
- 7:55–8:05 a.m. Students coming straight to school maybe dropped off at the playground for a few minutes of supervised play. Hint: If you approach the playground from the east (from Main or Washington Streets), you will be able to drop children off so that they do not need to cross the street. You may also park and walk your child to the playground. If you need to cross 7th Street, please help your child develop safe habits by crossing only at the light. If it is too cold to go outside, students will go to the Multi-Purpose Room.
- 8:05 a.m. The whistle blows for students to enter the building. Students are to be in the classroom in their seats by 8:15 a.m. for morning prayer.
- After 8:15 a.m. students are considered tardy and will need to be dropped at the main entrance (glass door) at 615 Washington to sign in. ***The front of the school is not to be used for drop offs before 8:15 a.m. because this is our bus loading zone.***

Where and when do I pick up my child?

- 3:20 p.m. (1:30 p.m. on Wednesdays) Kindergarten, first and second grade students exit to the playground area with their teachers via the red doors inside the fence on 7th Street. Third and fourth grade students and their teachers use the southeast red doors by the stoplight. We watch for a parent to pick up each child. Fifth through eighth grade students use the back doors on their own.
- 3:30-5:30 p.m. Our Circle of Care workers have a notebook for checkout. Students are usually in the Multi-Purpose Room or on the playground. You will find them in the cafeteria for snack time and in the gym on occasion.
- Prior to dismissal time If you need to pick up your student before dismissal time, come to the school office to sign them out. When you arrive, your student will be called from their classroom.

Do you offer bus service?

- We offer bus service in Cedar Falls for an additional fee. Please ask for details in the office.
- We have two buses that run routes and transport students for field trips.

Do you have early dismissal or full days for teacher professional development?

- On Wednesday afternoons, we dismiss students at 1:30 p.m. to allow teachers time for professional development. Most families find this easier than finding childcare for several full days during the school year. We do offer Circle of Care (hourly fees apply).
- Tuesdays and Thursdays during conference weeks are also 1:30 p.m. dismissals and we do offer Circle of Care. Fridays during conference weeks there is no school or Circle of Care. Wednesday before Thanksgiving Break we release at 1:30 p.m. (no Circle of Care).

What do students do at Circle of Care?

- Students check in when they arrive and must be checked out by an adult listed on their registration form unless other instructions have been provided for a particular day. In the morning they have supervised free play in the multipurpose room with toys, games, puzzles, books, etc. and then they may go outside for supervised play from 7:55-8:05 a.m. They may purchase breakfast in the morning if desired. In the afternoon, they spend time inside and outside as weather allows. Students may work on homework. Snack in the afternoon is provided by school. The Grout Museum and Hearst Center visit us for monthly activities.
- If your child is going to a club right after school on certain days, you may indicate for him/her to be checked in to Circle of Care when the activity is over. See our SIE brochure for a listing of clubs offered for different grades.

Does the school hold an orientation or backpack night?

- Yes, families choose between two sessions the night before school starts. Parents and students attend orientation led by the child's grade level teachers. Students then go to the classrooms with their teachers to drop off and organize supplies while the parents attend an information session led by the principal. Families may split up to cover multiple grade levels or attend more than one teacher session.
- CPTO organizes a family pizza party in the gym (checks or cash in the donation jar are appreciated to cover costs). Attendance at orientation is required.

How do I find out about weather-related school closings?

- We use the Remind App to let families know right away. Watch for instructions to sign up for notifications.
- We also provide the information to KWWL, publish it on our website, send an email, and post it to social media.

KEEP UP TO DATE!

- ❖ Visit www.cfcatholicschool.org often and use the **SCHOOL NEWS** Quick Link.
- ❖ Read our weekly *Principal Letter* email.
- ❖ Watch for *weekly communications* from your child's teachers.
- ❖ Follow us on *social media*.

