

CATHOLIC PARENT TEACHER ORGANIZATION (CPTO)

Meeting Minutes: September 16, 2010

I. Opening Prayer

II. Volunteer Committee

- A. Volunteers needed for lunch duty. Currently only have one person per day, would like to have two. Is very easy work, duties include wiping down tables and putting food on trays. Daycare available. Contact Brigid Moody if interested.
- B. Homeroom parents will be responsible for putting together baskets for the fall festival.
- C. Teachers appreciated opportunity and money donated from CPTO to attend NCEA.

III. Social Committee

- A. Planning a Halloween party for K-4 from 2:00pm – 3:30pm. Will have separate activities for K-2 and 3-4th. Halloween Party Planning Meeting will be October 4th at 6:30pm at Panera Bread.. Committee would like more committee members from 5th-8th grade to help with ideas for activities.

IV. Fundraising

- A. Ideas were discussed and will be passed on to the Committee. A Saint Patrick cookbook, That's my Pan, and World Finest Chocolate were suggested.

V. Marketing

- A. The Marketing Committee needs members. They will meet on September 21, 2010 at the school. They will be reviewing the website, ambassador tours, referral sheets and creative ways of keeping the community informed about our school. Contact John Shepard if interested in joining this committee.

VI. Financials

- A. Current Balance is \$5,986.13.
- B. Ideas for using funds earned this year is to help purchase a much needed cart of new computers and having a school assembly.

VII. Teacher Needs

- A. A new paper cutter was requested, this is currently being looked into. It may be an option to have the current cutter sharpened.
- B. Music Magazine was approved to be renewed and permission was given to purchase a subscription to the Library Sparks Magazine.

VIII. Catholic Schools Week Shirts

Katie will be sending home an order form for the shirts. They are looking at $\frac{3}{4}$ length sleeve baseball shirts.

IX. Closing Prayer