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___ Pastoral Council
___ FFC
___ Finance

St. Patrick Monthly Meeting Report to Parish Leadership- DRAFT

Date: November 15, 2011 **Time:** 5:30 p.m. **Place:** Deery Family Library

WORK SESSION

Call meeting to order/time: Dan Corrigan @ 5:28

Opening Prayer: Sr. Marilou

Roll Call: Present: Gene Cunningham, Mike Hulme, John Demmer, Sr. Marilou Irons, Katie Anderson, Dan Corrigan, Diane Kremer, Fr. Colter

Guest(s) Pam Schmitt (teacher rep), 2 confirmation candidates (Shannon & Sammi), Andrea & Scott Kirschenmann, Amy & David Kuehner, Tishika Jackson, Rick Halbmaier, Laura Dobson, Jen Barnes-Seger, Melissa Magee, Brigid Moody, Jonathan Shepard, Lora Sink, Lisa Wageman

Called for motion to approve agenda: Gene moved / Mike seconded to approve with the following change/additions:

Action(s) Approved at the Meeting:

1. Motion to pass objectives and initiatives for retention of upper grade students. Resolution items 1-4.

Gene moved / Katie seconded - vote approved - all

2. Motion to send out letter formatted like illustrative example to all St. Patrick preschool through grade 8 with cc: to school board, school staff

Diane moved / Mike seconded - vote approved

Board Information/Discussion/Concern Items:

1. Mike goes over resolution items 1-4, asks for motion to approve items - passes all. Mike would like a letter to go out to all parents of preschool - grade 8 students with cc: to school board and all staff with a note to direct questions to Mike. Dan and Mike opened floor for discussion. Discussion of ad-hoc committee for better dialogue of parents/students/teachers starting at Unit C level to keep students through 8th grade. Mike suggests committee should include public relations (Laura Jonathan and Donna), Sr. Marilou, Unit D teachers, any willing board member, Mike and parents. Pam would like to update the forum of the Unit D informational meeting that is held in January. Suggestion is made to include informational letter with invitation to meeting. Katie informs group that CVCS middle school (grades 6-8) is sending out birthday cards to current grade 4-6 CVCS students, welcoming, "looking forward to seeing you" at CVCS middle school. Good idea for retention of our own students, cards could go out to Unit C students. Suggestion made to have more Unit D/Unit C student conversations encouraging continuing at St. Patrick through 8th grade. Also more alumni visits. All board members recognize that we lose students for two big reasons: sports and socialization - transition after 8th grade - one year at Holmes/Peet then transfer to CF High - go where friends go/leave early to make friends with continuing class. Gene suggests that marketing/pr needs to be utilized. He would like to

see ad hoc committee work with/through marketing/pr and they report to CSB. Katie disagrees, would like ad hoc to report directly to CSB. Pam suggest two meetings to help with scheduling conflicts. Each meeting consists of two sessions. Lora: invite Unit C to open house of Unit D during Catholic Schools Week. Discussion continues - "fear" of unknown needs to be removed. Help parents/students understand transitions, they will continue to meet new students. Mike reminds group we have letter and committee to continue with ideas.

2. Budget- John shows budget. John and Sr. Marilou explain how budget changes for preschool based on enrollment and ratio guidelines, ratio dictates how many certified teachers there are, and that affects payroll. John covers comparison charts for teachers, tuition and enrollment for St. Patrick, CF and CVCS. John and Sr. Marilou will meet later in week to clarify any changes, look at fairness of payroll. Mike adds: with new state teacher compensation, we have to stay competitive.

3. Rick Halbmaier asks if board can clarify the bus question from the previous meeting. How does bus offered but not "promoted" work? Mike: As Jeff from CVCS had said, the middle school/Columbus bus from Cedar Falls will be "offered" to current Columbus students/families. They will not send out additional promotional information to CF schools.

Committee Information Reports:

Legislation - All

Parish Council - Dan Corrigan-

CSI Advisory Committee - Meeting dates: Oct. 11, 2011; Feb. 14, 2012; March 27, 2012, May 8, 2012 (Room 17, 4-5 pm); Diane Kremer-

Finance - (4th Thursday monthly, 7pm school computer lab); John Demmer, Mike Hulme, Philip Bash-

Maintenance - (Quarterly); Gene Cunningham-

CVCS Rep - (Monthly); Katie Anderson-

FFC - (3rd Monday of each month, 7pm Deery Library); Gene Cunningham-

STO Liaison - Garth Cornish-

Marketing Committee - Mike Hulme-

Items to be placed on next meeting's agenda:

1. Jeff Henderson - process for selecting a principal
2. First reading of teacher representative policy

Closing prayer - Sr. Marilou

Adjourned: Gene moved / Mike seconded

Adjournment time: 6:52 pm

Recording Secretary: Jodi Hyers

Minutes submitted by: Jodi Hyers

Next meeting: Dec. 6, 2011 at 7:00 pm

2011-12 Prayer Leader schedule:

September 6, 2011 - K. Anderson (2009-12)

October 4, 2011 - D. Corrigan (2010-13)

November 1, 2011 - G. Cunningham (2009-12) *5:30-7:00 pm

December 6, 2011 - J. Demmer (2011-14)

January 3, 2012 - M. Hulme (2011-14)

February 7, 2012 - Sr. M. Irons

March 6, 2012 - D. Kremer (2009-12)

April 3, 2012 - Fr Colter

May 1, 2012 - K. Anderson (2009-12)

June 5, 2012 - D. Corrigan (2010-13)

The board does not meet in July or August